

## **SCRUTINY BOARD (SUSTAINABLE ECONOMY AND CULTURE)**

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Tuesday, 18th November, 2014 at 1.30 pm

*(A pre-meeting will take place for ALL Members of the Board at 1.00 p.m.)*

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### **MEMBERSHIP**

#### **Councillors**

A Castle	-	Harewood;
J Chapman	-	Weetwood;
D Cohen	-	Alwoodley;
P Davey	-	City and Hunslet;
K Groves (Chair)	-	Middleton Park;
R Harington	-	Gipton and Harehills;
A Hussain	-	Gipton and Harehills;
M Ingham	-	Burmantofts and Richmond Hill;
S McKenna	-	Garforth and Swillington;
B Selby	-	Killingbeck and Seacroft;
P Wadsworth	-	Guiseley and Rawdon;

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*Please note: Certain or all items on this agenda may be recorded.*

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# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items have been identified.</b></p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<b>LATE ITEMS</b>  To identify items which have been admitted to the agenda by the Chair for consideration.  (The special circumstances shall be specified in the minutes.)	
4			<b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b>  To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			<b>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</b>  To receive any apologies for absence and notification of substitutes.	
6			<b>MINUTES - 21 OCTOBER 2014</b>  To confirm the minutes of the meeting held on 21 October 2014 as a correct record	1 - 6
7			<b>20MPH SPEED LIMITS IN LEEDS</b>  To consider the approach to the implementation of 20mph speed limits in Leeds	7 - 20
8			<b>EUROPEAN CAPITAL OF CULTURE</b>  To contribute to discussions about whether Leeds should bid to be the European Capital of Culture in 2023	21 - 26
9			<b>RECOMMENDATION TRACKING</b>  To consider progress against recommendations from previous Scrutiny Inquiries	27 - 32

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10			<b>WORK SCHEDULE</b>  To agree the Board's work schedule for the remainder of the municipal year	33 - 48
11			<b>DATE AND TIME OF NEXT MEETING</b>  Tuesday 16 December 2014 at 1.30pm (pre-meeting for all Board Members at 1.00pm)  <b>THIRD PARTY RECORDING</b>  Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.  Use of Recordings by Third Parties– code of practice <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	

## SCRUTINY BOARD (SUSTAINABLE ECONOMY AND CULTURE)

**TUESDAY, 21ST OCTOBER, 2014**

**PRESENT:** Councillor K Groves in the Chair

Councillors A Castle, J Chapman,  
D Cohen, P Davey, R Harington,  
M Ingham, S McKenna, B Selby and  
P Wadsworth

### **30 Late Items**

There were no formal late items of business to consider.

### **31 Declaration of Disclosable Pecuniary Interests**

There were no disclosable pecuniary interests declared at the meeting.

### **32 Apologies for Absence and Notification of Substitutes**

Apologies for absence were received from Councillor A Hussain.

### **33 Minutes - 9 September 2014**

**RESOLVED** – That the minutes of the meeting held on 9 September 2014 be confirmed as a correct record.

### **34 Scrutiny Inquiry - Employment and Skills**

The Board conducted the first session of its inquiry on employment and skills. In attendance to address the Board and answer Members' queries were:

- Ian Hunter, Department for Work and Pensions (DWP)
- Alison France, Department for Work and Pensions
- Councillor Katherine Mitchell, Lead Member, Digital and Creative Technologies, Culture and Skills
- Jane Hopkins, Head of Employment and Skills
- Lee Hemsworth, Chief Officer Customer Access
- Steve Carey, Chief Officer (Welfare and Benefits)

Ian Hunter spoke about the recent changes to the way that services are provided through the Job Centres, highlighting the following key points:

- There are 8 Job Centres and about 500 staff across Leeds.
- There are about 59,000 people on key benefits, with around 16,000 claiming Job Seekers Allowance (JSA). Approximately 4,000 of these are young people. All of these figures have reduced from peak levels thanks to partnership working.

- The changes to a digital based service are seen as exciting and equipping the service for the 21<sup>st</sup> century. It is better for those who can self-serve, whilst face to face resource will be focused on supporting those who are unable or unwilling to do so.
- About 85% of JSA claims are now being made on-line.
- Claimants are shown how to use the public access computers in Job Centres, including how to access key websites and upload their CV.
- The service also increasingly uses text, email and twitter to communicate.
- The Claimant Commitment has replaced the previous Jobseeker's Agreement.
- The Job Centres are not shutting down channels of access and there is a commitment to provide support to ensure people are not digitally excluded.

Councillor, officers and the Lead Member highlighted the following points:

- The Council is taking a similar approach to digital enabling through the community hub pilots, encouraging those who are able to self-serve to do so, and providing support to those unable to do so. There is a role in providing the digital infrastructure and also building capacity and providing support to access it.
- There is wide ranging provision of courses and learning across Leeds to develop on-line skills and this is being promoted.
- People need to be supported with the ability and confidence to use technology.
- It is important not to close down alternative channels of access while people still need them.
- Council officers are working closely with the DWP over the benefit changes and also learning from the experience of other authorities.

The following issues were raised in discussion:

- Face to face support is given to those currently unable to use the PC access at Job centres, with the aspiration that over time people will become able to self-serve.
- The support provided by library staff to members of the public applying for jobs.
- The role of Job Clubs, including operational hours, accessibility, funding and value for money.
- Difficulties for claimants covering the cost of attending centres either for courses or to use computers. It was noted that the DWP reimburses bus fares for attendance.
- The role of the Community Hubs and the piloting of pop-up provision to take services to where people are.
- The need to use mapping information to look more closely at areas of digital exclusion, identify gaps in service provision and consider how to address these.
- The demotivating effect of applying for lots of jobs and getting no feedback from employers.

- The role of Job Centre staff in supporting clients who are being unsuccessful in their applications.
- The proposed further development of community hubs across the city
- The recording of job seeking activity on claimants' universal job match accounts, and the operation of sanctions under the new Claimant Commitment scheme.
- The potential for co-location of Job Centres and council offices, which is precluded at present by the leases on Job Centres. There was a commitment to work in a complementary manner and avoid duplication.
- The need to engage with employers about the skills they require from employees.
- The publication of a leaflet "Get online in Leeds".
- The potential role of the private sector in boosting public wifi access. An example was given where wifi is required in order for smart meters to work in housing tower blocks.
- The lesson from successful local authorities is that staff and councillors need to be champions of computer use and encourage people to embrace digital technology.
- A request for data on any impact on the use of council free phone access following the removal of public access phones from Job Centres.
- Feedback from employers about whether speculative applications are welcome or not, and how this influences the requirements on claimants to submit applications.
- How young people are supported to be job ready.
- The positive impact of work experience.

**RESOLVED** – That the issues raised by this session of the inquiry be noted.

### **35 District Heating**

The Board considered proposals for the development of district heating in Leeds. Councillor Barry Anderson, Chair of the Safer and Stronger Communities Scrutiny Board, joined the Board for this item.

In attendance to address the Board and answer Members' queries were:

- George Munson, Senior Programme Leader, Sustainable Energy & Climate Change Team
- Tom Knowland, Head of Sustainable Energy & Climate Change

The following issues were raised in discussion:

- The opportunities now available to develop district heating in Leeds
- The purpose of the new feasibility work which is looking at a bigger network
- Developments in the technology associated with district heating schemes which minimised heat lost over distance travelled
- The need for existing heating systems in tower blocks to be overhauled

- A specific request for interim action to be taken in relation to ongoing problems experienced by some residents at Saxton Gardens
- The potential for local jobs and skills opportunities at all levels associated with the development, implementation and operation of district heating
- Clarification of the respective roles of Leeds City Council and Veolia
- Plans for stakeholder consultation as part of the scheme's development
- The need to promote understanding of the positive opportunities offered by district heating now, to respond to people concerned as a result of poor experiences from older schemes. The success of the scheme in Sheffield and also smaller local schemes in Leeds such as Cottingley Heights was referred to, as well as the potential for 10% savings on residents' fuel bills
- Clarification that food waste formed only a very small amount of the overall waste levels, so alternative methods of processing this should not have a significant impact on the proposals
- Planning policies within the Core Strategy and the Aire Valley Action Plan which would support the development of district heating, including the ability to place relevant conditions on planning permissions
- Work to be undertaken by the Safer and Stronger Communities Scrutiny Board in reviewing the waste strategy
- The ongoing interest of this Board in monitoring activity to reduce the city's carbon footprint

#### **RESOLVED –**

- a) That a further report to be provided to the Scrutiny Board, setting out actions and proposals to maximise the jobs and skills opportunities from this project.
- b) That the Board will continue to monitor efforts to reduce the carbon footprint - in line with the Sustainable Economy and Culture Strategic Partnership Board's priority of becoming a low carbon city - as part of the next annual review of the Partnership, due in April 2015.
- c) That officers be asked to explore an interim solution for properties in Saxton Gardens that are experiencing problems with the existing district heating scheme.
- d) That this Board would wish to be represented as appropriate when the Safer and Stronger Communities Scrutiny Board undertakes work related to district heating.

(Councillor Harington left the meeting at 3.25pm during consideration of this item.)

### **36 Work Schedule**

The Board received a report of the Head of Scrutiny and Member Development which set out the latest version of the Board's work schedule.



The Board agreed to add an item to the agenda for the December Board meeting in relation to the marketing of sports and events services, following discussions at working group meetings on both service areas.

**RESOLVED** – That the work schedule be agreed, subject to the above addition.

**37 Date and Time of Next Meeting**

Tuesday 18 November 2014 at 1.30pm (a pre-meeting will start at 1.00pm for Board members.)

The meeting finished at 3.30pm

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## Report of Head of Scrutiny and Member Development

### Report to Scrutiny Board (Sustainable Economy and Culture)

**Date: 18 November 2014**

**Subject: 20mph Speed Limits in Leeds**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

1. In March 2014, the Scrutiny Board considered a request for Scrutiny from the Executive Board relating to a deputation originally presented to Council in November 2013 by the 20's Plenty for Us campaign group. A copy of the deputation is attached at Appendix 1.
2. The deputation was considered by the Executive Board in February 2014. Executive Board endorsed the continuation of the council's existing approach to the roll out of 20mph zones, encouraged ongoing partnership working to promote the benefits of 20mph speed limits, and referred the matter to the Scrutiny Board for further consideration.
3. The Scrutiny Board agreed to accept the request as a piece of work to be carried out in the new municipal year. A report has been prepared by City Development and is attached as Appendix 2. Representatives from the 20's Plenty for Us campaign group have been invited to attend the Board, along with officers from City Development and a representative from Safer Leeds.

### Recommendation

4. The Scrutiny Board is asked to consider and comment on the evidence received.

## **Background papers<sup>1</sup>**

5. None used

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

## DEPUTATION ONE – 20's PLENTY CAMPAIGN

THE LORD MAYOR: Good afternoon and welcome to today's Council meeting. Please now make your speech to Council, which should not be longer than five minutes, and please begin by introducing the person in your Deputation.

MR SINGH: Mindi Singh.

MS A SEMLYEN My name is Anna Semlyen and I am National Campaign Manager for 20's Plenty for us, and I am representing 20s Plenty for Leeds. I am also a City of York Councillor, where the Total 20mph is policy for residential roads. Thank you very much for this opportunity to speak to you today.

I want a contiguous Total 20mph to be Leeds policy as well for residential roads. 20mph is enforceable, mandatory, signed, default 20mph limits for the majority of roads with exceptions set by the Traffic Authority. Signs, not humps, unless absolutely necessary. This makes it both cheaper and more popular than humped zones.

In York 95% of streets will go to 20mph. Major arterials are being exempted. Limiting speeds will cost effectively improve safety and the quality of life for Leeds residents. Doing 20mph consistently with signs and on a wide area basis is better than the school catchment approach currently implemented. Creating as wide a 20mph extent as possible has the biggest impact for compliance, is an easier message to sell to drivers and is most cost effective. Cost effectiveness is a balance between maximising driver compliance whilst minimising cost.

In some areas, school catchment 20mph limits will only create a patchwork where limits change many times along a journey. This will not make sense to drivers. What helps drivers comply is to understand the limits because they are consistent across a whole community. Compliance is best when many agencies collaborate at promotion and they are enforced by the police.

As to popularity, 73% of drivers support residential 20mph speed limits, according to the British Social Attitudes Survey, so Total 20 is a transport policy that hits many buttons – safety, health, environment, community, prevention, reduces obesity, reduces pollution, improves cycling, walking, reduces asthma and improves lung health, improves people with heart problems, mental health problems and reduces noise, whilst also saving society money. Marketing is key to it.

Wide 20mph limits are proven to be effective – fewer casualties is a clear gain, yet the wider health benefits of increased active travel are worth much more.

Total 20 is affordable, at about £3 per head, with exceptional rates of return from improved quality of life. 20mph limits reduce danger, fear, pollution and noise. Many experts acknowledge that limits are the single biggest impact affordable intervention to radically improve Britain today.

Over 12 million people now live in places like Manchester, Birmingham, Bristol, Cambridge, Oxford, Newcastle, Middlesbrough and 25% of the London Boroughs have all agreed this policy of residential 20mph limits everywhere.

Maximising a 20mph limit's cost effectiveness is best achieved by investing in education to raise the long-term compliance. Other Authorities have found that raising compliance through public health education is worth the cost to achieve lasting behaviour change towards slower speeds and raising active travel.

We you know, Leeds will host the Grand Depart of the Tour de France next year. All cycling groups are asking for wider 20mph limits to protect cyclists and promote increased cycling. It is one of the Get Britain Cycling Campaign aims.

As part of the Tour legacy Leeds could announce wide 20mph limits and see cycling rates increase over 20% as they did in Bristol, with a rate of return of over £7 per £1 spent.

The New Leeds/Bradford Cycling Super Highway includes 20mph limits along neighbouring streets. If you accept that they are needed there to protect cyclists to and from the Super Highway, then you can surely see that cyclists would benefit from 20mph across Leeds lit residential roads.

The benefits include Environment: when 30k per hour or 15mph zones were introduced in Germany, car drivers changed gear 12% less, they braked 14% less and required 12% less fuel – that is 18p per litre as a tax cut. It saves time – 20mph makes traffic smoother, gaps between the cars decrease, it is easier to merge, meaning more efficient flow of traffic in urban areas. Congestion reduces.

20mph limits cost 50 times less than zones with humps. It is no longer mandatory to impose humps. Portsmouth's 20mph limit cost just £330 per street. Local Authority costs are about £3 per head of population – not much for these huge benefits.

It is self-enforcing. Strong support from communities and an increasing police focus on community policing supports 20mph speed limits which can be enforced with a "light touch" occasional policing. The economic impact is improved traffic flow, shopping on foot is more pleasant, house values rise 2% and shop rentals increase where 20mph is included.

The health improvements are massive, that you have falling emissions, improved air quality, and a shift of some drivers towards more active travel modes like walking or cycling.

Do you want Leeds to have a better quality of life and reduced inequalities? Slower speeds reduce noise. Those currently suffering the greatest inequalities tend to live nearer busy roads and therefore benefit most. 20mph reduces health inequalities by extending the life expectancy of disadvantaged people, particularly poor boys.

Please agree a 20mph wide area policy for Leeds and resource this. Thank you.  
(Applause)

THE LORD MAYOR: Thank you, Anna. Councillor Nash.

COUNCILLOR NASH: My Lord Mayor, I move that this matter be referred to the Executive Board for consideration.

COUNCILLOR G LATTY: I second that, Lord Mayor.

THE LORD MAYOR: All those in favour? *(A vote was taken)* That is CARRIED.

Thank you for attending and for what you have said. You will be kept informed of the consideration which your comments will receive. Thank you and good afternoon.

## Report of Director of City Development

### Report to Scrutiny Board (Sustainable Economy and Culture)

**Date: 18<sup>th</sup> November 2014**

### **Subject: THE PROVISION OF 20MPH SPEED LIMITS IN LEEDS**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

1. The Best City ambition is to improve life for the people of Leeds and make our city a better place. The provision of twenty miles-per-hour (20pmh) speed limits contribute to this ambition by improving the safety and quality of life of Leeds residents by enabling safe pedestrian and cycling journeys in local communities and reducing traffic collisions to make a specific contribution to the Best City for Communities and Child Friendly City ambitions. This report presents the current approach to the provision of 20 mph schemes in residential areas as followed by the Council.
2. The Council is working towards an ultimate aim that the majority of residential streets will have the amenity of a 20 mph speed limits. The current approach is to secure best use of resources by concentrating on areas around schools, prioritising areas with higher road injury rates, where the introduction of a 20 mph speed limit is most likely to bring benefits in the form of a reduction in speed-related collision and, at the same time, mitigate the effects of busy and fast flowing traffic has on pedestrians and cyclists, with an emphasis on the journey to school. This approach uses traffic calming only where traffic speeds are at a level where a 20mph limit needs additional physical measures to achieve a meaningful speed reduction and aid compliance, and achieve road casualty reduction objectives.
3. A Deputation from the 20s Plenty for Us Campaign group called for a change in policy and adoption of a default 20 mph speed limit on all residential streets – called “Total 20”. They argued that 20 mph speed limits should be implemented through a ‘signs only’ area wide approach without the use of traffic calming features.

4. The Executive Board meeting on February 14<sup>th</sup> considered the matter and referred it to the Scrutiny Board (Sustainable Economy and Culture).
5. Leeds is working closely with partner cities and is learning from the approaches to the implementation of 20 mph schemes elsewhere. The experience shows that even where “Total 20” becomes a city policy, in larger cities a phased approach to implementation is nevertheless necessary. It also indicates that 20 mph speed limits installed with signs only sometimes have to be reviewed and enhanced to achieve their objectives whereas in Leeds very little retrospective action has been required.

## **Recommendations**

6. Members of the Scrutiny Board (Sustainable Economy and Culture) are requested to:
  - i) note and comment on the content of this report; and
  - ii) endorse the strategy approach to approach being followed to expand the use of 20mph speed limits in Leeds.



## 1 Purpose of this report

- 1.1 On 13 November 2013 20's Plenty for Us, an organisation campaigning for a national default 20 mph speed limit in residential areas (Total 20), presented a Deputation to Council calling for a "Total 20" approach to become a policy in Leeds, or for the matter to be referred for further scrutiny board.
- 1.2 A report responding to the Deputation was presented the 14<sup>th</sup> February 2014 Executive Board meeting.. The Board approved the report, and in particular the current approach to the gradual implementation of 20 mph schemes, with particular focus on areas around schools. The Board has also agreed that the matter should be considered by the Scrutiny Board, Transport and Economy.

## 2 Background information

- 2.1 Leeds City Council's ambition is to have a 20 mph speed limit on all residential streets other than A class principal roads and the majority of distributor road network (B and C class roads) where such reductions would not be practical and other measures would be more appropriate. In this, the Council shares the vision advocated by 20s Plenty for Us and other campaign groups. Like other cities, Leeds recognises the need for a phased implementation of 20 mph speed limits which is dependent on the availability of funding.
- 2.2 The current programme for implementation of 20 mph schemes is based on a cross-city targeted approach to facilitate journeys to school and reduce casualties, in particular amongst pedestrians and children. A recent (2012) Public Health England report points out that the majority of child casualties occur on the journeys to and from school, and advocates introduction of 20 mph speed limits in priority areas. In 2012, following the relaxation of DfT rules on implementing 20 mph speed limits with 'signs only', the Council has embarked on a programme of providing a 20 mph scheme around every school in Leeds.
- 2.3 Overall, 213 schemes were identified around schools, of which half have already been delivered. The table below illustrates the progress made to date.

Years	Number of schemes	Total km
2000- 2012	50 small schemes	330 km of residential streets
2012-14	43 large schemes	180 km of residential streets
2014-2020	Identified 120 large schemes	661 km of residential streets
2014-16	City Connect	70 km of residential streets
	<b>Total</b>	1250 km of streets within the Leeds area boundary (including rural communities)

The total length of roads classed as local streets in Leeds Metropolitan area where 20 mph speed limit would be appropriate is 2000km – approximately two-thirds of the total highway network.

- 2.4 The change in DfT rules has significantly reduced the cost of schemes and allowed the Council to accelerate the rate of delivery. In the years 2000-2012 the area covered by 20 mph speed limit was 20 km<sup>2</sup>. In 2013 another 13 km<sup>2</sup> were included, with additional 9 km<sup>2</sup> to be delivered in 2014. In just two years the area covered by 20 mph speed restriction will have increased twofold, whilst the costs of a typical scheme decreased by approximately 65%.
- 2.5 Additional schemes are being provided as part of the externally funded scheme associated with the City Connect Cycle Superhighway (with 20 mph schemes partially funded by Public Health), or as part of the developer contribution, for example through the school expansion programme. Local area funding is also sought – in Otley, it helped achieve comprehensive coverage of the town. Together, they will ensure that 20mph is the legal speed limit on around 70% of all local streets in Leeds. A consolidation phase will also be required to provide 20 mph speed limits on the remainder of residential streets, with the exception of the majority of classified roads/ local distributors.
- 2.6 Our approach to target areas around schools based on accident data is reflected in the marked reduction in casualties (on average a drop of about 50%, as supposed to estimated 10% drop in areas with 'signs only' 20 mph speed limits) in the period of five years post implementation. The reduction in pedestrian, cyclist and child casualties in particular reflects the success of road safety measures, including 20 mph schemes, in Leeds as these casualties are increasing nationally.
- 2.7 The schemes implemented since 2012 comprise a mixture of 'signs only' 20 mph speed limits on those streets where lower speeds are recorded (the majority of streets in any given scheme), and traffic calming features where currently vehicles travel at speeds above 24-27mph. Speed monitoring nationally shows that the 'signs alone' approach achieves a relatively small reduction in vehicular speeds (1-2 mph), unless it is supported by additional measures, and on its own it is unlikely to make most vehicles comply with the new speed restrictions. A pilot introduction of eight 20 mph speed limits with the signs only approach in 2012 in Leeds did not achieve a significant reduction of speeds – in fact, on 11 out of 17 lengths surveyed post implementation the mean traffic speeds have increased.
- 2.8 Other Core Cities have achieved greater reductions where their speed limits are supported by publicity, information and enforcement, for example community Speed Watch, and the reductions achieved were not consistent for all lengths.

### **3 Main issues**

#### **Policy**

- 3.1 The distinction in the approaches advocated by 20s Plenty and other campaigns organisation and the current way 20 mph schemes are provided in Leeds lies in the approach to enforcement and accident reduction. Leeds is pursuing the 'zones and limits' approach (with traffic calming features where necessary) which is

designed to achieve a reduction in speeds and be largely self-enforcing. The phased communities approach also provides the chance for each area to participate in the decisions and help determine the shape of the 20 mph speed limit and the use of traffic calming.

Our current approach also offers a degree of flexibility of including sections of busier distributor roads within a 20 mph scheme which would not be possible without traffic calming. An approach based on 'signs only' would achieve faster implementation of 20 mph speed limits, but is likely to delay the provision of any traffic calming features, potentially compromising the effectiveness and credibility of the scheme

### Funding and Programme

- 3.2 Availability of funding, either up front or long-term, is the main determining factor for the progress of 20 mph schemes, and consequently for the size of the areas being annually implemented, if the current approach of providing traffic calming features where required is to be maintained. The current estimated cost of rolling out 20 mph schemes (with the present minimal use of engineering features) to all residential areas is estimated to be of the order of £5 - £6 million in a climate where the allocated Local Transport Plan (LTP) funding for local minor schemes is less than £1million per year. Where local authorities are pursuing a similar implementation strategy to Leeds, the estimated costs are similar. A single scheme which uses a mixture of signs and lines and traffic calming where appropriate is likely to cost around £18,000.
- 3.3 This year's LTP allocation allowed the delivery of 15 schemes, but these will be supplemented by additional 28 20 mph schemes associated with the City Connect Cycle Superhighway over the next two years, with the substantial support from Public Health. A 20 mph cordon is being progressed along the route from Seacroft to Leeds City Centre and Bradford, knitting together many of the 20 mph speed limit areas across the city in the next two years.
- 3.4 20 mph schemes are implemented as part of new developments, where the neighbourhood layouts are specifically designed for lower speeds, and in particular in association with the schools expansion programme. In the past, local ward members have also contributed local area funding to implement 20 mph schemes, resulting in additional schemes being progressed alongside the LTP funded programme.

### Future proposals

- 3.5 The current implementation programme has the ability to reflect local circumstances and the practical need for speed reduction in areas around schools. Areas are prioritised for implementation annually, based on accident data, with appropriate traffic calming measures tailored to each area based on speed surveys. The main advantage of this approach (over a purely geographical one) is the ability to react to changes in local circumstances, especially any increase in casualties, and also include areas outside the main urban area of the city. The main disadvantage is that it makes it difficult to give certainty over implementation timescales for a particular area beyond the current programme.

- 3.6 However, once the most urgent casualty reduction priorities are addressed, it will be important for schemes to continue to reflect local circumstances and neighbourhood coherence, and to aid healthy living/ active travel, walking and cycling initiatives as well as journeys to school. Factors taken into consideration when developing future implementation programmes would include:
- Addressing the needs of pedestrians and cyclists where traffic speeds are a deterrent in accessing local amenities, such as high street, district centre, shopping parade, parks and green space
  - Aiding community cohesion by creating a consistent speed limit across entire neighbourhoods
  - Engagement with local communities, including schools – where there is evidence of a strong local support for a lowered speed limit, including initiatives to support active travel modes
  - Engagement with partner organisations, including Public Health, and availability of resources outside of the Local Transport plan to implement and promote new speed limits
  - Speed of traffic, particularly the speed of the fastest 15% of motorists; reduction in the speed of that group of motorists is likely to have the greatest impact on the scheme's popularity with residents and efficacy in reducing casualties and intimidation.
  - Indices of health – where the introduction of a lower speed limit would help encourage more active travel modes and facilitate access to amenities by foot or by cycle for those residents most at risk from health conditions linked to sedentary lifestyle, especially where accompanied by targeted local initiatives.
  - Index of multiple deprivation (IMD) - this gives an indication of lack of gardens, density of living and likelihood of children playing in the streets and walking to school. Research has found that children from the lowest socioeconomic group in England and Wales are five times more likely to be injured than those from the highest.

#### Alternative approaches

- 3.7 A radically alternative approach would be to adopt the strategy advocated by 20s Plenty for Us and implement 20 mph speed limits in large areas of the city with signs and road markings only. This would further minimise the use of resources to achieve even greater coverage. However, due to the sheer size of the city area whilst the Council continues to implement 20 mph speed limits with the essential traffic calming features, it is difficult to achieve a step change in the rate of delivery given the current availability of resources, although alternative schemes prioritisation methods are available
- 3.8 Leeds is working closely with other authorities including the Core Cities group on sharing experience and best working practice on the implementation and operation of 20 mph schemes. A number of these authorities have embraced a

'Total 20' policy of introducing area wide 20 mph speed limits without the use of traffic calming, with area selection based on geographical considerations, evidence of public support, or accident record. The experience of other core cities shows that:

- This approach is initially cheaper (by 50%-75%), but requires continued investment (circa 20% of the initial cost annually) in promotion and publicity to aid compliance;
- Reductions in speed are not consistent, with traffic in many areas continuing to travel at mean speeds above 27mph, potentially undermining credibility of the schemes, and creating the need for enforcement;
- There are currently no speed awareness programmes aimed at drivers breaking a 20 mph speed limit, giving the Police limited enforcement options (penalty points)
- Traffic calming features may need to be added later, generating uncertainty over funding (as experienced by Nottingham, Portsmouth and Brighton and Hove)

3.9 A geographical area-wide approach seems to work where there is ring-fenced funding that allows for a timely implementation of the consecutive phases, and to support initiatives to promote compliance in the following years; otherwise there is a risk that large areas of the city may remain untreated while funding is being sourced. Other Core Cities who implemented 20 mph speed limit in large geographical areas have been largely successful in securing substantial amounts of external funding, often with spending deadlines.

3.10 In Leeds, 20 mph schemes continue to be largely funded through the Local Transport Plan, delivered through three year Implementation Programme, although in recent years other sources of funding have become available. Annual budgets are therefore dependent on the Integrated Programme allocation from the Combined Authority, and have varied from £705,000 for 20 mph schemes in 2009-10 to the current allocation of less than £1m for all road safety schemes.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 Residents and Ward Member consultations are carried out for every scheme proposal; these reveal substantial public support, with few, if any individual objections received, which mostly centre around the provision of speed cushions. Individual schemes can be easily adjusted to reflect the views of local communities and stakeholders, without having an impact on the timescale for delivery in other areas.

4.1.2 In order to successfully implement speed restriction schemes and for them to become accepted and adopted by all members of the communities, it is essential to engender strong support and hence compliance with the local speed limit. As the 20's Plenty for Us Campaign have highlighted, to be effective any marketing

campaign needs to be underpinned by a firm understanding of the motivations and barriers and promote compliance as the norm within the communities. The West Yorkshire Road Safety Partnership has extensive experience in such work and increasingly the expertise of Public Health services is being sought to improve the delivery and effectiveness of road user behaviour change programmes.

## **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 An Equality, Diversity Cohesion and Integration Impact Assessment has been prepared for 20 mph speed reduction schemes around schools and residential areas and is attached as an appendix. The assessment identified the following key positive impacts:

- Make it more pleasant and safer to walk and cycle, encouraging a healthier lifestyle
- Improve the quality of life for the local community
- Provide safer passage while crossing the road for all pedestrians, but particularly beneficial for those with a mobility impairment, disabled people, parents supporting pushchairs, and younger and older people

4.2.2 No negative impacts were identified for any of the protected equality characteristics. Slight negative impacts were slightly increased journey times and potential impact of traffic calming features if installed incorrectly.

4.2.3 The Impact Assessment stresses that the benefits of the schemes far outweigh any potential disadvantages and has not recommended any adjustments to the current process.

## **4.3 Council policies and City Priorities**

4.3.1 The Best City ambition is to improve life for the people of Leeds and make our city a better place. Twenty miles-per-hour schemes contribute to this ambition by improving the safety and quality of life of Leeds residents by enabling safe pedestrian and cycling journeys in local communities and reducing traffic collisions to make a specific contribution to the Best City for Communities and Child Friendly City ambitions.

4.3.2 The ambition for Leeds is that all schools and their local communities across the city will ultimately have the opportunity of a 20 mph speed limit in their local area. This accords with the West Yorkshire Local Transport Plan objective “To enhance the quality of life of people living in, working in and visiting West Yorkshire.” More extensive 20 mph limits will support greater opportunities for walking and cycling for all and help children especially travel independently through providing safer streets in their neighbourhood and to school .

## **4.4 Resources and value for money**

4.4.1 The delivery of 20 mph speed limit schemes forms part of the programmes for improving road safety contained in the West Yorkshire Local Transport Plan (WYLTP) and through the planning process as part of considerations for new developments. Such schemes generally show high value for money both for the direct benefits to road safety and their indirect benefits for active travel and health. The potential value for money of such schemes has been enhanced by the changes to Government guidelines, which have allowed around a two-thirds reduction in schemes costs, however the full benefits can only be captured if speeds are reduced and the Council's programmes aim to reflect this. The minimal approach to traffic calming features, together with Police support, maximises driver compliance while minimising cost without the need for the schemes to be re-visited or continued to be supported.

4.4.2 This report has potential implications for resources in the next phases of the implementation of West Yorkshire Local Transport Plan, depending on the nature of recommendations and the decision of the Scrutiny Board.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no legal implications. The report is not eligible for Call-In.

#### **4.6 Risk Management**

4.6.1 It is anticipated that the current and planned programmes will deliver 20 mph speed limits across the city in a way which is inclusive and effective in improving road safety. By ensuring effective engagement, careful design which relates to local communities and their needs the risks of objections are minimised and similarly the most effective use of finance is also achieved. A more blanket wide area based approach, such as "Total 20" which has not been used in Leeds, runs the risk that measures are not always effective and could lead to safety issues being overlooked at locations which actually need features or early improvements for pedestrians and cyclists.

### **5 Conclusions**

5.1 The debate which the 20s plenty for Us campaign has provoked has been a positive one and as such the Council shares the vision for the widespread and early introduction of 20mph speed limits to our residential areas.

5.2 While the Local Transport Plan continues to be the main source of funding for 20 mph schemes, the phased approach is likely to remain as the main mechanism for delivering the 20 mph schemes across Leeds. Greater coverage and faster delivery could only be achieved if schemes were no longer provided with essential traffic calming features. Whenever possible, opportunities are being taken to use other resources such as developer contribution to enhance the programme.

5.3 With the current approach, a more comprehensive and speedy treatment of large areas of Leeds would only be possible if a significant new funding stream became available. In the absence of this, it is unlikely that a changed prioritisation method would make much practical difference to the number of streets receiving the 20 mph coverage annually, and could lead to fewer benefits in the short term.

## **6 Recommendations**

6.1 Members of the Scrutiny Board (Sustainable Economy and Culture) are requested to:

- i) note and comment on the content of this report; and
- ii) endorse the strategy approach being followed to expand the use of 20mph speed limits in Leeds.

## **7 Background documents<sup>1</sup>**

7.1 Executive Board Report

7.2 Equality Impact Assessment

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



## Report of Cluny Macpherson, Chief Officer, Culture and Sport

### Report to Scrutiny Board (Sustainable Economy & Culture)

**Date: 18 November 2014**

### **Subject: Should Leeds Bid for European Capital of Culture 2023?**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	X Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

1. The European Capital of Culture is a year-long festival held by European Cities. The designation rotates between European nations and the next opportunity for a UK city to hold the designation is in 2023, in association with a winning city in Hungary.
2. The winning city is appointed by the [European Union](#) and gets the right to host a year of cultural events with a strong European dimension. The award is high profile and prestigious. Previous UK cities to hold the title were Glasgow in 1990 and Liverpool in 2008.
3. Competing to be European Capital of Culture 2023 will attract national and international attention to our city in the three year bidding period - and if we were to win it, in the five year period leading up to the Year.
4. UK cities thinking of bidding for 2023 are starting their consultations and preparations now as it takes at least a year to put a bid together. The selection of the UK city will be made by an international panel of experts through a two stage process of pre-selection and final selection.
5. Leeds City Council Executive Board will receive a report and recommendation in February 2015 outlining the results of consultation with local stakeholders and relevant background information to inform a decision of whether or not to prepare a Leeds bid.

6. All interested UK cities must declare their intention to bid in December 2016. Bids will be completed in mid-2017 for shortlisting. The final selection of the winning UK city based on revised bids will be in 2018.

### **Recommendations**

7. Members are invited to:
  - i) consider and debate the contents of this report;
  - ii) assist in taking this consultation out further to communities.

## **1 Purpose of this report**

- 1.1 To inform the Scrutiny Board members of the findings of discussions which have so far taken place with stakeholders and members of the public about whether or not Leeds should bid for European Capital of Culture 2023;
- 1.2 To seek your own views and your help and advice on engaging Leeds residents;
- 1.3 To advise officers in Culture and Sport on how you wish to be engaged with further developments.

## **2 Background information**

- 2.1 There was an overwhelmingly positive response to the question: Should Leeds Bid? at a public meeting at Leeds Town Hall in January last year attended by 300 people. Executive Board at its meeting soon afterwards on 22 January approved officers holding further discussions with residents and stakeholders during 2014.

## **3 Main issues**

- 3.1 European Capital of Culture is an annual designation awarded by competition between European cities. The winning cities will mount a year-long programme of cultural events that will showcase the cultural excellence of the city, broaden access to culture for its citizens and act as a catalyst for economic and social developments.

Cities have used the prestige of the title, and the energy that goes into winning the bid and putting on the festival, to stimulate their overall development.

- 3.2 The EU bidding guidance makes it clear that a successful bid has to be for and about the whole city and its citizens and neighbourhoods. It is not about just a city centre.
- 3.3 For previous cities, bidding has helped to foster urban regeneration, change a city's image and raise its visibility and profile on an international scale.

## **4 Corporate Considerations**

- 4.4 A Leeds bid could provide a common framework to host the individual visions and ambitions of key city partners. A Leeds proposal would seek to involve and to be owned by every community in the city.

### **4.1 Consultation and Engagement**

- 4.2 Different approaches are being taken to obtain a range of views from Leeds residents, stakeholders, businesses and community groups. We have run simple surveys, held discussion forums and face to face discussions.

- 4.2.1 Findings from the Annual Citizens Survey February 2014.

Over 75% of respondents were positive when surveyed in the annual citizen's panel questionnaire conducted for three weeks from w/c 24<sup>th</sup> February 2014.

1125 people answered the question : ***Do you think Leeds should bid for ECoC 2023?*** 870 (77.33%) said **Yes**; 255 (22.67%) said **No**.

- 4.3 Of people who said Yes, many commented that it will benefit the city in terms of profile and boosting the economy and see it as an investment in the future of Leeds. Of people who said No, many commented that the Council cannot afford to, that Leeds cannot compete with other cities on an international level, and requested supporting an alternative which might be of wider benefit.
- 4.4 A number of respondents in both categories commented that a bid should not be at the expense of public services and should secure support from a range of sources.

## **4.2 Equality and diversity / cohesion and integration**

- 4.2.1 Consultation is proceeding as follows:

**Citizens panel focus groups** - The team is conducting a series of focussed discussions with small groups of people through the Citizens Panel.

**Children and Young People** - A video box survey was conducted at the Breeze Festivals in the summer. 189 children between the ages of 5 and 15 responded positively and made suggestions for what might be included.

A short life online survey to Breeze Card holders was promoted through facebook, twitter and email. Out of 75 responses made during September almost all said Yes. Most respondents were in the 19 plus age range.

[http://www.breezeleeds.org/news/1987/Could\\_Leeds\\_be\\_European\\_Capital\\_of\\_Culture\\_in\\_2023](http://www.breezeleeds.org/news/1987/Could_Leeds_be_European_Capital_of_Culture_in_2023)

- 4.2.2 A Citizens Panel Focus Group, with a small number of representatives of equalities groups, and forums and communities took place last month and was overwhelmingly positive about the potential social impact for communities of mounting a Leeds bid.
- 4.2.3 Online consultation - we have contracted a third party to consult on our behalf with audiences who would not normally engage with the Council through traditional consultation methods and platform views of groups from across the city:
- 4.2.4 <http://thecitytalking.com/leeds-2023> the online and print platform went live in August and continues until December. It has 57,000 facebook followers and 10,000 twitter fans and it circulates 20,000 in print. Through a business partnership arrangement with the YEP it also reaches the YEP readership.

An evaluation report of the findings of this consultation will be submitted in December. Interim findings show the majority respondents to be positive or very positive about a Leeds bid.

- 4.2.5 [www.leeds.gov.uk/leeds2023poll](http://www.leeds.gov.uk/leeds2023poll) is the Leeds City Council microsite for information and consultation where residents can also take part in a simple poll to state whether or not they are in favour.

4.4.6 [Leeds2023@leeds.gov.uk](mailto:Leeds2023@leeds.gov.uk) is our email address for inquiries until February 2015.

### **4.3 Council policies and City Priorities**

4.3.1 Leeds aims to be the Best City in the UK by 2030. Measuring cultural outcomes is not simple but being officially, the best city for culture in Europe seven years ahead of that schedule would be a positive indication of success and in line with Leeds' best city ambitions

### **4.4 Resources and value for money**

4.4.1 Preparing a European Capital of Culture bid can be an opportunity for a city to generate considerable cultural, social and economic benefits, even if they don't go on to win the bid. It can leverage value for the city in terms of escalating work on an ambitious goal. It can help to unlock creative solutions to problems, whether they are environmental, or about infrastructure or about tackling health, employment or transport issues.

4.4.2 Costs vary enormously from city to city. The last UK title holder, Liverpool, reported an operating budget of £140 million for the six-eight year period leading up to the Year and a programme budget of £12million for the 2008 Year itself. Liverpool counted a range of benefits from securing the 2008 European Capital of Culture. Massive amounts of positive media coverage helped to change perceptions of Liverpool. The city saw 9.7 million visitors (a 34% increase); a £753.8 million boost to the economy and 85% of residents said the city was a better place to live than before.

4.4.3 The costs of mounting a bid can be considerable, but it is up to each bidding city as to how it shapes its bid and how much it spends. Winning is not dependent on the size of bid. Costs for different winning cities over the 60 year life of this competition have varied greatly from £12million to £130 million.

Leeds City Council has stated clearly from the start of consultation that a bid will not be resourced and delivered by the city council alone, but by a coalition of partners, and on the condition that a bid has backing and support of the city as a whole.

4.4.4 All UK cities would be bidding in a very different fiscal environment from previous UK bids. With nine years to prepare, the City Council has lead-in time to develop partnerships and agreements with stakeholders to resource and deliver a good bid.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 A detailed report will be submitted to Executive Board in early 2015, testing support for a bid from a broad range of communities and stakeholders.

4.5.2 The report will make a recommendation based on results of consultation and research.

### **4.6 Risk Management**

- 4.6.1 Consideration will be given to the potential impact and legacy that bidding for and winning this designation will have on the people of Leeds. Consideration will also be given to the potential negative impact on the city's reputation of deciding not to bid, or of putting in a bid but not winning.

## **5 Conclusions**

- 5.1 Public and stakeholder response has been largely positive so far.
- 5.2 The success of the start of Leeds Grand Depart 2014 Tour De France in the summer showed that Leeds has the capability to successfully manage and deliver a major event.
- 5.3 The positive response by members of the public to Leeds Grand Depart was an important test of the city's appetite for hosting major cultural events in the future.

## **6 Recommendations**

- 6.1 Members are invited to:
- i) consider and debate the contents of this report;
  - ii) assist in taking this consultation out further to communities.

## **7 Background documents<sup>1</sup>**

- 7.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



### Report of Head of Scrutiny and Member Development

### Report to Scrutiny Board (Sustainable Economy and Culture)

**Date: 18 November 2014**

### Subject: Recommendation Tracking

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

1. Each Scrutiny Board receives regular reports on any recommendations from previous inquiries which have not yet been completed.
2. This allows the board to monitor progress and identify completed recommendations; those progressing to plan; and those where there is either an obstacle or progress is not adequate. The board will then be able to take further action as appropriate.
3. A standard set of criteria has been produced, to enable the board to assess progress. These are presented in the form of a flow chart at Appendix 1. The questions should help to decide whether a recommendation has been completed, and if not whether further action is required.
4. Attached as Appendix 2 is a progress report on the one remaining outstanding recommendation from the board's inquiry report on the engagement of young people in cultural, sporting and recreational activities.
5. To assist board members, the Principal Scrutiny Adviser has proposed a draft status for the recommendation, taking account of the progress reported and the criteria set out in Appendix 1. The board is asked to confirm whether this assessment is appropriate, or to change it if this is not the case.
6. In deciding whether to undertake any further work, members will need to consider the balance of the board's work programme.

## **Next Steps**

7. Further recommendation tracking reports will be scheduled as required, enabling the board to judge progress against outstanding recommendations.

## **Recommendation**

8. Members are asked to agree the status of the outstanding recommendation from the scrutiny inquiry on the engagement of young people in cultural, sporting and recreational activities.

## **Background documents<sup>1</sup>**

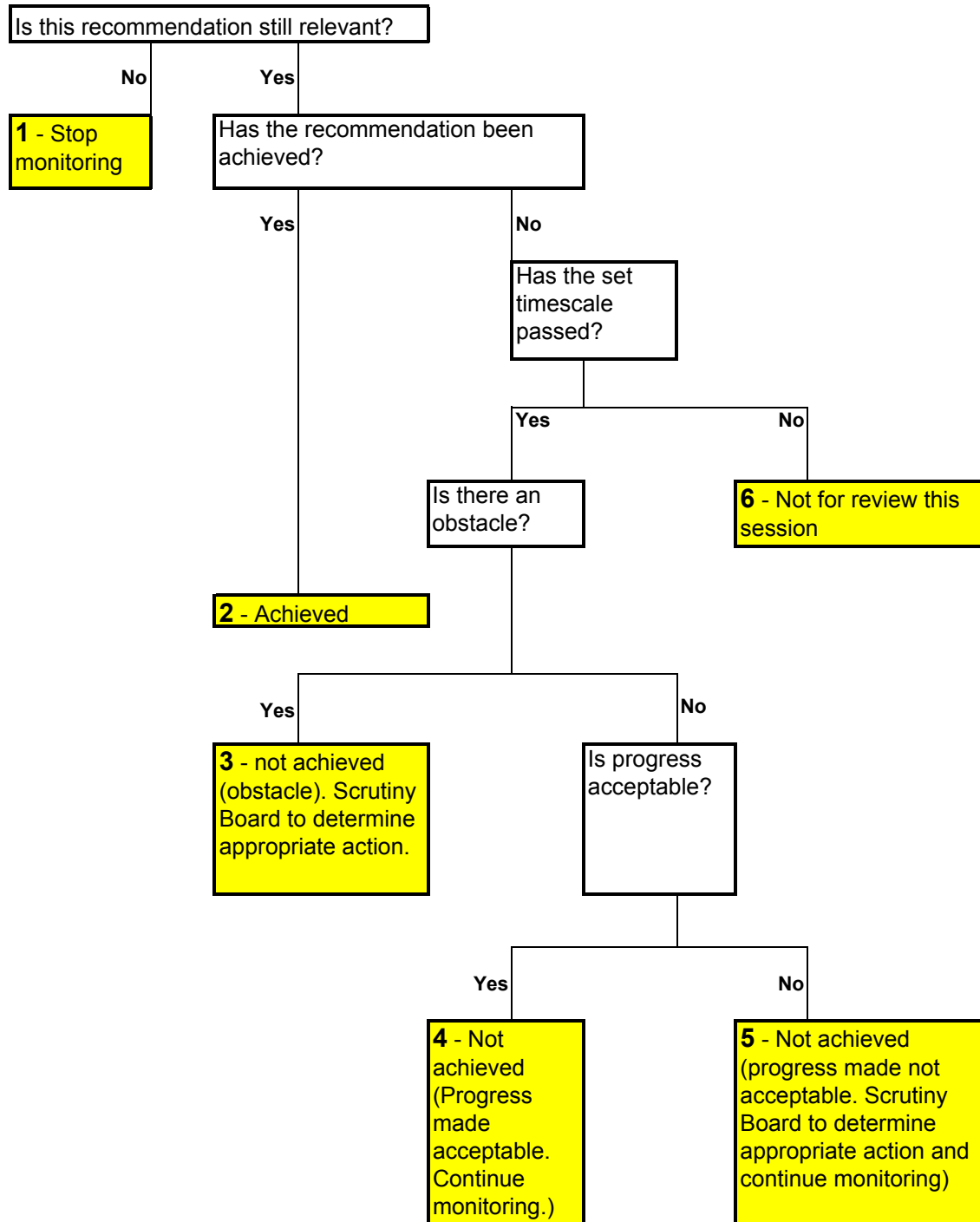
None used

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



**Recommendation tracking flowchart and classifications:**  
**Questions to be Considered by Scrutiny Boards**



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## Engagement of young people in cultural, sporting and recreational activities

Report published April 2012

Last update March 2014

	Recommendation	Stage	Complete
3	That the Director of city Development and the Director of Children's Services implement a system of accurate data collection and management which will identify the engagement and take up of Breeze programmes by young people and enable service provision to be targeted. Progress to be reported back to the Scrutiny Board in February 2013.		
Page 31	<p><b><u>November 2014 update</u></b></p> <p><b>Breeze On Tour and Breeze events</b> As reported in March the new scanners are a safe and effective way of collecting data from large audiences. Issues that had arisen from the switch to XN have been largely addressed. Unmatched data has dropped from a possible 30% to 12% and The Breeze Team, The Sport membership Services Team and City Development BRM continue to work to streamline the system.</p> <p><b>Youth Activities Fund Monitoring</b> Feedback and lessons learnt from the Inner South Wellbeing Pilot was scoped, the requisite work identified and this has reached the testing stage prior to going live. This work will inform the move of the Breeze website and Breeze Culture Network (BCN) in house to the Leeds.gov site.</p> <p>A programme of training on the Breeze Culture Network online monitoring was rolled out to area officers. However the training sessions offered to organisations in receipt of YAF funding had a mixed take up. The Breeze and Youth Offer Teams continue to offer intensive support to organisations in receipt of funding and this has resulted in an improvement in the numbers of organisations submitting online monitoring, but we do anticipate that monitoring of activities for 2014-15 will have to be a combination of on line and paper returns. A more rigorous application of the requirement to submit online monitoring in order to release funding would result in fuller reporting in localities, give a city wide picture of young people's engagement in activities and would also reduce officer time spent in collating area reports. We will continue to support area officers to enable this to take place.</p> <p><u>Director's Response (Received July 2012)</u> As part of the work on the cards outlined in Recommendation 2, the data collection the system offers is being rationalised and agreed between the two directorates. City Development is also developing economic and social impact information as part of its grant schemes. This will include a wide range of activity for young people and so is relevant to both directorates who are working together to develop robust measures for the Children's Services Indicator 'having fun growing up' and the City Development Indicator 'engaging more people in cultural activity'. While progress could be reported in February, it is recommended to delay until April/May when a further report could be provided including data for activities for the whole of the 2012/13 financial year.</p>	2 (achieved) or 4 Not achieved (Progress made acceptable. Continue monitoring.)	

April 2013 update

A system is being trailed this summer in a range of venues. It will collect data that will enable elected members and event organisers to measure take up of their activity by young people. It will show numbers, age range, gender and map where young people have come from to attend the event. It will only use de personalised data so no individual can be identified. The system will test a variety of collection devices in different type of venues from non-council run, indoor council venues and outdoor venues to identify which are the most robust and reliable technical approaches.

To be tested and refined over summer 2013

October 2013 update

The ambition to collect data beyond Council delivered activities poses some data protection issues as well as financial considerations. In order to identify the cheapest, most robust system that is both secure in terms of data and user friendly for organisations that are under resourced in staffing, we have piloted 3 approaches over the summer which are currently being reviewed.

**Breeze on Tour and Breeze events** - Hand held swipes were used – through these we were able to collect card numbers and down load them on onto the system. The swipes were backed up by data collected on computers. This system seems at first analysis to be both robust and safe in terms of data protection. We can confirm that 20,013 under 19's attended the 6 Breeze on Tour events a 8 Mini Breeze events.

**The Inner South Wellbeing Pilot** – Individual organisations that have been successful at securing Wellbeing funds were asked to upload attendance data onto a web based system via the Breeze Culture Network. This data has yet to be analysed.

**The Breeze Youth Activities Fund** - Spread sheets have been circulated to all organisations who have been granted Activity Funding. The spread sheets will now be collated to give a picture of attendance at the activities funded. We will report back to Scrutiny both on the data collected and the success of the method.

March 2014 update

Three different Breeze Card monitoring pilots were conducted in 2013 with learning taken from each so that the best process could be identified. Two of the three processes trailed have been found to suit the different settings where data are collected.

**Breeze on Tour and Breeze events** – the new scanners trailed were a very safe and effective way of collecting data from such a large audience, issues around data matching arose from the switch to the XN system, these snags in the new system effect all methods of data collection. The Breeze Team along with City Development BRM are looking at ways to resolve these issues and so enhance the quality of future data capture.

**The Inner South Wellbeing Pilot** – this is continuing until the end of this financial year, and feedback and lessons learnt from this pilot will shape the development of the monitoring system on the Breeze Culture Network. Early learning indicates that this is the most safe and cost effective method for external partners to collect and report on participants data.

This method will be the one that is used to collect data from statutory and voluntary sector organisations accessing the Youth Activities Fund in future. Some development of the Breeze Culture Network is required to enable the system to be as user friendly as possible, this work is being scoped and will be implemented soon. A programme of training is also to be rolled out to funders and those successful at securing funding.

## Report of Head of Scrutiny and Member Development

### Report to Scrutiny Board (Sustainable Economy and Culture)

**Date: 18 November 2014**

**Subject: Work Schedule**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

1. The Board's work schedule is attached as appendix 1. The work schedule reflects discussions at the Board's October meeting. It will be subject to change throughout the municipal year.
2. Also attached at appendix 2 are the minutes of the Executive Board meeting held on 15 October 2014, for the Board's information.

### Recommendations

3. Members are asked to consider the work schedule and make amendments as appropriate.

### Background documents<sup>1</sup>

None used

<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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## Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2014/2015 Municipal Year

Area of review	Schedule of meetings/visits during 2014/15		
	1 July	22 July	August
<b>Asset Management</b>	Terms of reference SB 1/7/14	Session One SB 22/7/14	
<b>Tour de France Legacy</b>		Legacy report SB 22/7/14	
<b>20 mph speed limits</b>			
<b>Leeds Let's Get Active Scheme</b>			
<b>Cultural offer</b>			
<b>Sport and Active Lifestyles</b>			
<b>Employment and Skills pathways</b>			Scoping session WG 5/8/14 WG 21/8/14
<b>Requests for scrutiny</b>			
<b>Pre-decision Scrutiny</b>			
<b>Budget &amp; Policy Framework Plans</b>	Minerals Policies SB 1/7/14		
<b>Recommendation Tracking</b>			
<b>Performance Monitoring</b>	Quarter 4 performance report SB 1/7/14		
<b>Contribution to the work of other Scrutiny Boards</b>			Leeds Housing Standard (Led by Housing & Regeneration) WG 28/8/14

Key: SB – Scrutiny Board (Sustainable Economy and Culture) Meeting

WG – Working Group Meeting

## Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2014/2015 Municipal Year

Area of review	Schedule of meetings/visits during 2014/15		
	September	October	November
<b>Asset Management</b>	Session Two SB 9/9/14		
<b>Tour de France legacy</b>			
<b>20 mph speed limits</b>			Evidence gathering SB 18/11/14
<b>Leeds Let's Get Active Scheme</b>			
<b>Cultural offer</b>	Events programme WG 12/9/14		European Capital of Culture SB 18/11/14 Grand Theatre visit 28/11/14
<b>Sport and Active Lifestyles</b>		Initial meeting WG 2/10/14	
<b>Employment and Skills pathways</b>	Terms of reference SB 9/9/14	Session One SB 21/10/14	Community Learning Scheme WG 20/11/14 Inquiry visit – Job Centre (date tbc)
<b>Requests for scrutiny</b>			
<b>Pre-decision Scrutiny</b>		District Heating SB 21/10/14	
<b>Budget &amp; Policy Framework Plans</b>			
<b>Recommendation Tracking</b>			Young People's engagement in culture SB 18/11/14
<b>Performance Monitoring</b>			
<b>Contribution to the work of other Scrutiny Boards</b>		European funding and investment (led by Resources & Council Services) 27/10/14	

Key: SB – Scrutiny Board (Sustainable Economy and Culture) Meeting

WG – Working Group Meeting



## Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2014/2015 Municipal Year

Area of review	Schedule of meetings/visits during 2014/15		
	December	January	February
<b>Tour de France Legacy</b>		Progress Report SB 13/1/15	
<b>20 mph speed limits</b>			
<b>Leeds Let's Get Active Scheme</b>	Session Three SB 16/12/14		
<b>Cultural offer</b>	Grand Theatre WG (2/12/14 and 11/12/14)		
<b>Sport and Active Lifestyles</b>	Marketing SB 16/12/14		
<b>Employment and Skills pathways</b>	Community Hub Visit 3/12/14	Session Two SB 13/1/15	District Heating Employment & Skills Plan SB 17/2/15 Digital divide WG (Date tbc)
<b>Requests for scrutiny</b>			
<b>Pre-decision Scrutiny</b>			
<b>Budget &amp; Policy Framework Plans</b>		Executive Board's initial budget proposals SB 13/1/15	Site Allocations DPD SB 17/2/15 (Date TBC) Aire Valley Action Plan SB 16/12/14 (Date TBC)
<b>Recommendation Tracking</b>			
<b>Performance Monitoring</b>	Quarter 2 performance report SB 16/12/14 Budget update SB 16/12/14		
<b>Contribution to the work of other Scrutiny Boards</b>			

Key: SB – Scrutiny Board (Sustainable Economy and Culture) Meeting

WG – Working Group Meeting

## Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2014/2015 Municipal Year

Area of review	Schedule of meetings/visits during 2014/15	
	March	April
<b>Asset Management</b>	Progress Monitoring SB 17/3/15	
<b>Leeds Let's Get Active Scheme</b>		
<b>Cultural offer</b>		
<b>Sport and Active Lifestyles</b>		Commissioning Support for Leeds Sport and Active Lifestyles 14/4/15 (Timing subject to confirmation)
<b>Employment and Skills pathways</b>		
<b>Requests for scrutiny</b>		
<b>Pre-decision Scrutiny</b>		
<b>Budget &amp; Policy Framework Plans</b>	Local Flood Risk Management Strategy Annual scrutiny review SB 17/3/15	
<b>Annual review of Partnership</b>		To undertake "critical friend" challenge 14/4/15
<b>Recommendation Tracking</b>		
<b>Performance Monitoring</b>	Maximising Powers to Promote Influence and create Local Employment and Skills Opportunities – Annual report Quarter 3 performance report Budget update SB 17/3/15	
<b>Contribution to the work of other Scrutiny Boards</b>		

### Unscheduled

Community Infrastructure Levy – apportionment of spending and spending priorities – (to include representative from Housing & Regeneration SB)

Key: SB – Scrutiny Board (Sustainable Economy and Culture) Meeting

WG – Working Group Meeting

## **EXECUTIVE BOARD**

**WEDNESDAY, 15TH OCTOBER, 2014**

**PRESENT:** Councillor K Wakefield in the Chair

Councillors J Blake, M Dobson,  
S Golton, P Gruen, R Lewis, L Mulherin,  
A Ogilvie and L Yeadon

**SUBSTITUTE MEMBER:** Councillor J Procter

**79 Substitute Member**

Under the terms of Executive and Decision Making Procedure Rule 3.1.6, Councillor J Procter was invited to attend the meeting on behalf of Councillor A Carter.

**80 Exempt Information - Possible Exclusion of the Press and Public**

**RESOLVED** – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

Appendix A to the report entitled, 'Leeds City Region Green Deal and ECO Scheme', referred to in Minute No. 86 is designated as exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information contained within the appendix is commercially sensitive and is extracted from bids received by the Council. The publication of such information would prejudice the commercial interests of the bidders involved, and it would also damage the Council's interests, as it would decrease bidders' confidence in the Council's procurement processes. It is therefore determined that in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**81 Late Items**

There were no late items as such, however, prior to the meeting an updated version of exempt Appendix A to agenda item 7 entitled, 'Leeds City Region Green Deal and ECO Scheme' had been circulated to Board members for their consideration (Minute No. 86 refers).

**82 Declaration of Disclosable Pecuniary Interests**

There were no declarations of Disclosable Pecuniary Interests made during the meeting.

**83 Minutes**

**RESOLVED** – That the minutes of the previous meeting held on 17<sup>th</sup> September 2014 be approved as a correct record.

**TRANSPORT AND THE ECONOMY**

**84 Leeds Bradford International Airport**

The Director of City Development submitted a report setting out the main principles for the development of the Council's policy relating to the growth of Leeds Bradford International Airport (LBIA). The report considered the Council's approach towards enhancing the positive role of LBIA in supporting economic and jobs growth and providing international connections. Additionally, the report presented the framework for the planned growth and improvement of the airport and its wider supporting infrastructure; together with the Council's intentions around developing a unified approach across site allocations, transport and economic development.

Emphasis was placed upon the integral role played by the airport in ensuring the future economic competitiveness of both the local and regional economy, whilst the support which existed for improvements to the airport's accessibility and connectivity was highlighted.

Responding to an enquiry, the Board received an update regarding the development of the Surface Access Strategy and the wider work being undertaken around the improvement of road access to the airport.

**RESOLVED** – That in the context of the White Paper Motion approved at the meeting of Council on 26<sup>th</sup> March 2014, and the growth potential of LBIA as outlined by the Department for Transport (DfT):-

- (a) That the main policy principles relating to the growth of LBIA, as set out at section 5.1 of the submitted report be agreed;
- (b) That officers be requested to work with LBIA in order to support them in the timely completion of the Airport Masterplan and Surface Access Strategy work, to inform the development of the Council's policy position;
- (c) That officers be requested to develop work on the proposals for surface access, working closely with LBIA, DfT and the West Yorkshire Combined Authority;
- (d) That Development Plans Panel be requested to take account of the submitted report in preparing land proposals through the Site Allocations Plan process for land use in the area surrounding LBIA;
- (e) That officers be requested to develop proposals for the sustainable growth and enhancement of the economic and employment role of LBIA, working closely with the Local Enterprise Partnership (LEP); and

- (f) That the Director of City Development be instructed to co-ordinate the work set out in the resolutions above and to submit a progress report on such matters to Executive Board in mid-2015.

## **NEIGHBOURHOODS, PLANNING AND PERSONNEL**

### **85 Update on Response to Leeds Students' Unions Deputation of March 2014**

The Deputy Chief Executive submitted a report responding to the deputation presented to full Council on 26<sup>th</sup> March 2014 by representatives of Leeds University Union, Leeds Beckett Students' Union and Leeds Trinity Students' Union regarding "Student Representation at Policy Making Level".

By way of an introduction to the submitted report, the Executive Member for Neighbourhoods, Planning and Personnel provided an update on the continuing actions being taken to ensure increased student involvement in policy making in Leeds. Furthermore, the Executive Member made a specific request to the relevant officers to ensure the establishment of appropriate students' union representation/input on the Communities Partnership Board and also the Housing Forum.

**RESOLVED** – That the contents of the submitted report be noted.

## **CLEANER, STRONGER AND SAFER COMMUNITIES**

### **86 Leeds City Region Green Deal and ECO scheme**

Further to Minute No. 39, 16<sup>th</sup> July 2014, the Director of Environment and Housing submitted a report which provided the Board with information on the progress made to date on the procurement of the Leeds City Region (LCR) Green Deal and Energy Companies' Obligation (ECO) scheme and which sought approval to call off from the Framework Agreement. In addition, the submitted report also detailed the benefits of the scheme in order to assist with the decision making in respect of call-off.

An updated version of exempt Appendix A to the submitted report had been circulated to Board Members prior to the meeting for their consideration.

The Executive Member for Cleaner, Stronger and Safer Communities highlighted the range of potential benefits which would be realised by the initiative detailed within the report, whilst also highlighting how the collaborative procurement process had provided a good example of the Leeds City Region and Local Authorities effectively working in partnership in order to deliver large scale projects for the benefit of the community.

Following consideration of the updated Appendix A to the submitted report, designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3), which was considered in private at the conclusion of the meeting it was

**RESOLVED –**

- (a) That the participation of Leeds City Council in the Leeds City Region Green Deal and ECO scheme, including support for the Framework and commitment to use the Call-Off Contract be approved in principle;
- (b) That the necessary authority be delegated to the Director of Environment and Housing in order to agree the commercial terms of the Call-Off Contract and to sign the Contract;
- (c) That the necessary authority be delegated to the Director of Environment and Housing in order to take operational decisions, including attendance at the Home Energy Project Board (HEPB);
- (d) That the progress being made in respect of this matter be monitored through the HEPB and that annual progress reports be submitted to the Executive Board for consideration.

**DIGITAL AND CREATIVE TECHNOLOGIES, CULTURE AND SKILLS**

**87 Review of Library Opening Hours**

The Director of City Development submitted a report outlining the outcomes arising from the period of consultation and analysis which had taken place as part of the review of library opening hours. In addition, the report sought approval to implement the resulting proposed hours, with the aim of delivering identified savings, whilst also ensuring that the service was provided in the most efficient manner to meet customers' needs.

Members welcomed the comprehensive consultation exercise which had been undertaken on this matter, the outcomes from which had been reflected within the proposals detailed within the submitted report. In addition, emphasis was placed upon the difficult decisions which needed to be taken in respect of library provision, however it was highlighted that the proposals under consideration aimed to ensure that a sustainable and innovative service continued in Leeds which was responsive to changing local circumstances.

On behalf of the Board, the Executive Member for Digital and Creative Technologies, Culture and Skills thanked all of those who had been involved in the delivery of the consultation and analysis exercise, which had been integral to the proposals detailed within the submitted report.

**RESOLVED –**

- (a) That the changes to library opening hours, as identified in Appendix 1 to the submitted report, be approved with effect from Monday, 1st December 2014;
- (b) That it be noted that the Head of the Library and Information Service will be responsible for the implementation of such matters.

## **ADULT SOCIAL CARE**

### **88 Out of the Shadows: Time to Shine**

The Director of Adult Social Services and the Director of Public Health submitted a joint report providing a briefing on the vision of the 'Time to Shine' project, the aim of which was to reduce loneliness and isolation by breaking down barriers and building strong communities. In addition, the report described the project's strategy for making better use of existing assets, whilst also changing society's attitudes and behaviours towards older people.

On behalf of the Board, the Executive Members for Adult Social Care and Health and Wellbeing welcomed the grant which had been awarded to the city of Leeds and respectively paid tribute to the Leeds Older People's Forum for the work that the organisation had undertaken as part of the successful bid submission process.

#### **RESOLVED –**

- (a) That the Leeds Older People's Forum and its partners be congratulated on the success of their bid;
- (b) That the aims, vision and strategy of the 'Time to Shine' project be noted and endorsed;
- (c) That further annual updates on the progress of the project be received by the Executive Board over the next six years;
- (d) That it be noted that the lead officer for ensuring updates are submitted to Executive Board is the Deputy Director, Adult Social Care.

### **89 Director of Adult Social Services - Sandie Keene**

On behalf of the Board, the Chair paid tribute to and thanked the Director of Adult Social Services, Sandie Keene, for her services to the Council, as this would be the final Executive Board meeting in which she would be in attendance prior to her retirement.

## **FINANCE AND INEQUALITY**

### **90 Discretionary Housing Payments**

The Assistant Chief Executive (Citizens and Communities) submitted a report providing an update on Discretionary Housing Payment (DHP) expenditure and the actions which were being taken to both meet the needs of vulnerable tenants and also manage the scheme's expenditure within the available budget.

In addition, it was noted that the report also sought the Board's approval to submit an application to the Department for Communities and Local Government (DCLG) to utilise Housing Revenue Account funding up to a maximum of £250,000, in order to help deal with DHP awards for Housing Leeds tenants with severe disabilities living in significantly adapted properties.

In considering the report, Members discussed a number of matters which related to the current national policies affecting vulnerable tenants and the impact of such policies upon the demand for DHPs.

**RESOLVED –**

- (a) That the pressures on the DHP fund and the actions being taken to deal with the pressures, be noted;
- (b) That the application to the DCLG to use Housing Revenue Account funding up to a maximum of £250,000 to help deal with DHP awards for Housing Leeds tenants with severe disabilities living in significantly adapted properties, be approved;
- (c) That a report be received in the new year from the Assistant Chief Executive (Citizens and Communities) on a proposed DHP scheme for 2015/16, following Department for Work and Pensions (DWP) confirmation of DHP funding.

**91 Medium Term Financial Strategy 2015/16 - 2016/17**

The Deputy Chief Executive submitted a report which set out the principles and assumptions underlying the proposed financial strategy covering the years 2015/16 to 2016/17. It was noted that the financial strategy would provide the framework for the preparation of the 2015/16 initial budget proposals which were scheduled to be presented to Executive Board in December 2014.

In considering the proposed medium term financial strategy, the Board discussed the national context specifically in respect of the cumulative funding reductions which had been experienced by the Council to date, together with the indicative financial settlement proposals for 2015/16. Members also gave consideration to a range of issues relating to the Government's current funding model for Local Authorities and looking to the future, highlighted the unprecedented financial challenge that the Council faced.

**RESOLVED –** That the Medium Term Financial Strategy for 2015/16 - 2016/17 be approved, and that the assumptions and principles outlined in the submitted report be used as a basis for the detailed preparation of the Initial Budget Proposals for 2015/16.

**92 Financial Health Monitoring 2014/15: Month 5**

The Deputy Chief Executive submitted a report presenting the Council's projected financial position for 2014/15 after five months of the financial year.

The Deputy Chief Executive provided an update to the Board and indicated that the draft month 6 figures showed a further deterioration in the Council's financial position by approximately £1,000,000.

**RESOLVED –** That the projected financial position of the authority after five months of 2014/15, as detailed within the submitted report, be noted.



**93 Citizens@Leeds: Delivering Community Hubs Across the City**

Further to Minute No. 47, 16<sup>th</sup> July 2014, the Assistant Chief Executive (Citizens and Communities) submitted a report which set out proposals aimed at the delivery of a sustainable network of Community Hubs across the city. The report outlined the high-level basis upon which a city-wide network of Community Hubs could be developed; building upon the successes and learning from the three pathfinder hubs agreed by Executive Board in November 2013.

Members welcomed the proposals detailed within the submitted report, particularly with regard to their integrated and innovative nature.

**RESOLVED –**

- (a) That the adoption of a city-wide community hub model which sees a network based approach, developed in partnership with Community Committee's and local Ward Councillors, and supported by a city centre community hub, be approved;
- (b) That the proposal to bring together all existing community based one stop centres, libraries and housing management offices, to be managed as a single set of 'front of house' services, in order to enable the development of a city-wide network of community hubs, be approved;
- (c) That the proposal to create a single 'front of house team' in order to provide the community hub workforce, be approved, with the team being made up from all existing 'front-of-house' staff based in customer services, libraries, housing Leeds and jobs and skills;
- (d) That the Assistant Chief Executive (Citizens and Communities) be authorised to progress the detailed design of the proposed city-wide community hub network and associated workforce arrangements, as set out within Section 5 of the submitted report;
- (e) That an update report be submitted to Executive Board in March 2015 providing an update on the progress being made and the development of a detailed business case to support delivery of the aspirations, as outlined within the submitted report.

**HEALTH AND WELLBEING**

**94 Due North: Report of the Inquiry on Health Equity for the North**

The Director of Public Health submitted a report which outlined the key recommendations arising from the report entitled 'Due North', a document which reported the findings from the inquiry undertaken in relation to health equity for the North. In addition, the report sought agreement on ways to implement those recommendations through the Leeds City Region.

Members discussed the detail of the Executive Summary from the 'Due North' report, which had been compiled by the Inquiry Panel on Health Equity for the North of England, specifically around the nature of the associated recommendations, the narrative used and also the findings in respect of young people.

**RESOLVED –**

- (a) That the findings and recommendations of the 'Due North' report be supported;
- (b) That the Board's influence be used in the Leeds City Region and the Combined Authority in order to progress the recommendations of the 'Due North' report and to help achieve the ambitions of the city;
- (c) That the Health and Wellbeing Board be requested to review the recommendations and to identify opportunities for further progress at both city wide and local level.

**TRANSPORT AND THE ECONOMY**

**95 Asset Management Plan**

The Director of City Development submitted a report which sought approval of the Asset Management Plan for the period 2014 - 2017, as presented within Appendix 1 to the submitted report.

Councillor Groves, as Chair of the Scrutiny Board (Sustainable Economy and Culture) presented the key findings of the Scrutiny Board arising from its prior consideration of the draft Asset Management Plan. The Scrutiny Board's comments were detailed within Appendix 2 to the submitted report.

The work which was being undertaken in line with the Government's 'One Public Estate' programme was noted, together with the progress which was being made with other public sector partners as part of this initiative.

**RESOLVED –**

- (a) That the Asset Management Plan be approved;
- (b) That it be noted that the implementation timescale for the plan is 2014-2017; and
- (c) That it be noted that the Head of Asset Management is responsible for implementation of the plan.

**96 Chief Asset Management and Regeneration Officer - Christine Addison**

On behalf of the Board, the Chair paid tribute to and thanked the Chief Asset Management and Regeneration Officer, Christine Addison, for her services to the Council, as this would be the final Executive Board meeting in which she would be in attendance prior to her leaving the Council for a new position.

## **CHILDREN AND FAMILIES**

### **97 Domestic Violence and Abuse Programme Update**

The Director of Children's Services, the Director of Environment and Housing and the Director of Public Health submitted a joint report providing an update on the progress made in tackling domestic violence and abuse, both in terms of response to Scrutiny Board findings and in the wider programme of work aimed at addressing Domestic Violence and Abuse in Leeds. In addition, the report also sought support for the approach being adopted to tackle such matters in Leeds.

Councillor Anderson, as Chair of the Scrutiny Board (Safer and Stronger Communities) presented the key findings and recommendations of the Scrutiny Board following its Inquiry into this matter. A summary of the Scrutiny Board's desired outcomes and recommendations were detailed within Appendix A to the submitted report.

Members welcomed the submitted report and paid tribute to the members of the Scrutiny Board (Safer and Stronger Communities) for the considerable work which they had undertaken on this wide ranging Inquiry. In considering the report, specific emphasis was placed upon the vital importance of a cross-departmental and multi-agency approach when tackling the issues arising in this area.

#### **RESOLVED –**

- (a) That the actions being taken across the Council and by partners to tackle Domestic Violence and Abuse be noted, and that the direction of travel being taken, be agreed;
- (b) That the recommendations of the Scrutiny Board (Safer and Stronger Communities), as detailed within Appendix A to the submitted report, be received and endorsed.

### **98 Information on the annual admissions round for September 2014 entry and upcoming consultation for 2016 policy.**

The Director of Children's Services submitted a report which provided statistical information on the annual admissions round for entry to Reception and Year 7 for September 2014. The report highlighted that the rising birth rate had been impacting upon entry to Reception particularly since 2009 and the impact on entry to year 7 was now affecting some areas of the city. In addition, the report further considered the potential effect of the latest government consultation on changes to the Admissions Code, and the potential for changes within the Leeds City Council Admissions Policy.

#### **RESOLVED – That the following be noted:-**

- The numbers of applications for both phases of education, the percentage of successful first preferences for secondary admissions was 86% (up from 84% last year) and for Reception admissions was 85% (same as last year).

- The percentage of parents receiving one of their top three preferences was 96% for secondary and 94% for primary, compared to 94% for each last year.
- The percentage of parents getting none of their preferences and made an alternative offer instead was 3.2% in secondary (6.5% last year) and 5% in primary (same as last year)
- The contents of the government consultation on changes to the admissions code for 2016.
- The work with key partners in order to provide a package of measures to support families to ensure their applications are made appropriately and in a timely fashion.

**DATE OF PUBLICATION:** FRIDAY, 17<sup>TH</sup> OCTOBER 2014

**LAST DATE FOR CALL IN  
OF ELIGIBLE DECISIONS:** FRIDAY, 24<sup>TH</sup> OCTOBER 2014 AT  
5.00P.M.

(Scrutiny Support will notify Directors of any items called in by 12.00noon on Monday, 27<sup>th</sup> October 2014)